I have disclosed all business litigation and other relevant requested information.

jm YES
jm NO
jm N/A

#### 3.11. Sales and Use Tax

In Compliance with Section 48-8-59 of the OCGA, every company or individual doing business within the State of Georgia is required to file an application for a certificate of registration with the State Revenue Commissioner. Offerors are required to complete the Sales and Use Tax Registration form below.

# 3.11.1 Affirmation of Compliance-Sales and Use Tax

I agree to comply with the above requirements.

yes y NO

# 3.11.2 Sales and Use Tax Registration

Section 50-5-82, of the O. C. G. A. prohibits the Department of Administrative Services or any other state agency from awarding a contract to an Offeror who is a "prohibited source" as determined by the Department of Revenue.

Requisite Information	Offeror Response
Vendor Name	AreteMedia Associates, Inc. *
Principal Name (Parent Company)	Waylee George
FEI	582603906 *
Affiliate Name (Distributor)	Offeror Response *
FEI	Offeror Response *
Vendor Sales Tax Identification Number	582603906 *
Primary Type of Product or Service	Management Consulting Service *
What type of service will your company be performing?	Information Technology Temporary Staffing/Vendor

<sup>\*</sup> Answer is required

<sup>\*</sup> Answer is required

	Management *
Does your company have plans to sell any tangible personal property?	N/A *

### 3.12. Conflict of Interest

### 3.12.1 Conflict of Interest

The Offeror must disclose in detail anything that may create a conflict or appearance of a conflict of interest, as such defined in O.C.G.A. Section 50-25-7.7. If no conflict of interest exists, please write "No Conflict of Interest Exists.":

No Conflict of Interest Exists

### 3.12.2 Affirmation of Compliance-Conflicts of Interest

I have disclosed all conflicts of interest.

TO YES

im NO

NO CONFLICT OF INTEREST EXISTS

## 3.13. Standard Insurance Requirements

- a. If awarded a contract, Offeror shall procure and maintain insurance which shall protect the Offeror and the State from any claims for bodily injury, property damage, or personal injury which may arise out of operations under the contract. Offeror shall procure the insurance policies at the Offeror's own expense and shall furnish to the State an insurance certificate listing the State of Georgia as certificate holder. The insurance certificate must document that the liability insurance coverage purchased by the Offeror includes contractual liability coverage to protect the State. In addition, the insurance certificate must provide the following information:
  - 1) Name and address of authorized agent;
  - 2) Name and address of insured;
  - 3) Name of insurance company (licensed to operate in Georgia);
  - 4) Description of coverage in standard terminology;
  - 5) Policy period;

<sup>\*</sup> Answer is required

<sup>\*</sup> Answer is required